Terms of Reference for Jr. Technician I, Eicher

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| **Position Title** | Jr. Technician I (Auto-Electrician) |
| **Grade** | 14 |
| **Pay and Allowances** |  Salary and other benefits as per SRR-2018 |
| **Type of Employment** |  Regular |
| **Reporting** | Service Supervisor/ Manager, Eicher Service Center |
| **Qualification and Experience** | The minimum qualification required should be Technical Training Institute (TTI)/ NC3 with a specialization or academic background in Mechanical or Automobile engineering. Candidates possessing relevant work experience in the **Electrical** (preferably) or automobile industry will be given preference |
| **Background** | The Auto-electrician will be responsible for diagnosing, repairing and maintaining the electrical systems and components of vehicles as well as the mechanical components of the vehicle. This includes inspecting, troubleshooting, and fixing wiring, lighting, ignition, air conditioning, and electronic control systems to ensure vehicle performance and safety.  |
| **Knowledge, Skills and Abilities** | * Good knowledge of mechanical, electrical and electronic components of vehicles.
* Ability to read and interpret electrical schematics and technical manuals.
* Knowledge of tools and equipment required to conduct all repairs.
* Proficiency in using diagnostic and repair tools.
* Attention to detail and problem-solving skills.
* Good communication and teamwork abilities.
* Commitment to safety and quality assurance.
* Ability to handle various tools and heavy equipment
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| **Duties, responsibilities and accountability** | * Shall report to the Service Supervisor/Manager for all service- related affairs.
* Perform technical inspection of vehicle.
* Diagnose and repair electrical faults in vehicles.
* Install and maintain wiring, lighting, ignition systems, and electronic control modules.
* Conduct regular inspections of vehicle electrical systems.
* Use diagnostic tools to identify issues and perform necessary repairs or replacements.
* Coordinate with mechanics and other technicians to resolve complex issues.
* Provide technical advice and support to team members when necessary.
* Shall execute business operations as per targets assigned.
* Shall maintain good relationship with principal company officials, regulatory bodies, customers and colleagues.
* Shall ensure daily work assigned is completed and reported to supervisor.
* Shall be accountable for hand tools, diagnostic tools and equipment as handed by supervisor.
* Serve as a general technician and assist with mechanical repair and maintenance tasks during periods when auto electrical work is not required.
* Perform other related duties as assigned by the supervisor.
* Ensure all work complies with safety and quality standards.
* Maintain accurate records of services performed and parts used.
* Shall follow the Service Rules and Regulations 2018 of the company.
* Shall carry out any task directly related to Eicher division and on instruction of the HOD/Management.
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